



## **DRAFT Minutes of a meeting of Hildale Parish Council**

### **Thursday 28<sup>th</sup> July 2022; 7.30pm at Hildale Village Hall**

**Participants:** Cllr G Ward (Chair) (SA), Cllr I Bell (IB), Cllr D Whittington (DW) and Trish Grimshaw (Parish Clerk) (PG)

1. Apologies for Absence - Apologies received from Cllr S Ashcroft
2. Declarations of Interest and Dispensations
  - a. To receive declarations of interest from Councillors in relation to items on the agenda
  - b. To receive written requests for dispensations for disclosable pecuniary interests
  - c. To grant any requests for dispensation as appropriate

Declarations of interest were declared from Cllr Whittington in relation to item 10 (village plan); Cllr Bell and Cllr Ward in relation to item 12 (funding partners).

3. Public Participation: To adjourn the meeting for a period of public participation.

Any member of the public may speak for up to 5 minutes within the overall time allocated. Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time. A member of the public is any person present other than a member or official of the Council. A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon.

Concerns have been raised by residents regarding cold callers knocking on doors under the pretence that they are part of a probation scheme selling small household items. One resident reported having gravel thrown at them. Anti-social behaviour should be immediately reported to 101. This item will be added as an agenda item at the next meeting.

A resident has raised an issue regarding 'tagging' of benches on the playing field. This item will be added as an agenda item at the next meeting.

A resident has enquired why the pavements have not been resurfaced on Beechfield at the same time the road has been resurfaced. The Clerk to follow up with Cllr Bailey.

Cllr Whittington advised of an enquiry from Parbold Parish Council regarding their wish to place the Parbold boundary sign on the opposite side of the Hildale sign. Parish Councillors agreed this in principle however the Hildale sign would need to be moved to the correct boundary location.

4. Minutes of the previous meeting - to resolve to approve as a correct record the Minutes of the Council Meeting held on 28/04/22 & Extra Ordinary Meeting on 23/05/22.

It was resolved to approve the minutes of the 25/04/22 and 23/05/22 which were duly signed by the Chair.

5. Parish Clerks Report (previously circulated).

The Clerk was thanked for the detailed report and amount of work which is being undertaken. Due to the sudden loss of the cleaning company the Clerk offered to undertake the cleaning on an interim basis to ensure the hall remains open. It was resolved for the Clerk to claim for the hours via a timesheet until a suitable replacement can be sought.

6. To receive the revised and updated Parish and Town Council Charter (previously circulated), which sets out the relationship between Lancashire County Council and Parish and Town Councils in Lancashire and to ratify the document.

It was resolved to ratify the document.

7. To receive an update on the sink hole on the playing field following the site visit with Parish Councillors on 7<sup>th</sup> April 2022.

The Clerk reported that a new cover had been installed at the bottom of the field although UU had not advised when this was undertaken or the findings of the investigations. It was requested to obtain further information from UU in addition to providing the Parish Council with a plan highlighting what is underneath this area.

8. To receive an update on the village hall floor.

The Clerk provided the Parish Councillors with a verbal update following the discussions with HM Tribunal Service earlier in the day. The next stages of the procedure will be sought asap.

9. To receive a second quotation to replace the village hall floor – this was acknowledged.
10. To receive an update on progress made with the Village plan for insertion in the newsletter. The Chair confirmed he had discussed the wording with the Vice Chair.

It was resolved to create a newsletter for posting to all residents in September to progress the village plan. Residents will be asked if they would wish to share their e mail addresses for further communication.

11. Items for information - reports from outside bodies – no items to report.

12. To receive an update on the capital funding projects (noticeboards/bespoke curtain and curtain pole).

The Clerk confirmed she had met on site with the curtain company for a final measure up – the rail and curtains should be ready in August. Internal noticeboards have been installed and WLBC will now be approached to obtain the part funded capital grant.

13. To resolve to plant additional wild garlic and English bluebells in appropriate areas around the field perimeter.

It was resolved to plant additional wild garlic and English bluebells around the perimeter of the field, the Clerk to look into funding sources to purchase these.

14. To discuss and resolve whether or not to undertake repairs to the tyre swing.

It was resolved to obtain an estimate to see if this is financially viable.

15. To discuss the replacement of the existing 8+ play equipment.

It was resolved to revisit the replacement of the 8+ play area and obtain up to date quotations for replacement wooden equipment. It was resolved to obtain a ROSPA inspection in September (this is in addition to the insurance play inspection)

16. Planning Matters –

2022/0590FUL Anderton Farm, 85 Grimshaw Green Lane, Bispham WN8 7BB  
Demolition of existing conservatory. First floor bedroom extension over kitchen. Balcony to bedroom. Two storey extension consisting of orangery at ground floor and bedroom at first floor. *No comments*

Application ref: 2022/0411/FUL Proposal: Retrospective subdivision of garden land associated with no.10 Chorley Road, new dwelling with associated parking, garden and drainage Location: 10 Chorley Road, Hilldale, Wigan Grid Ref: SD 349452 411959 Deadline: 02.08.22. *Parish Councillors objected to the retrospective permission on the grounds that this is an unnecessary development in a conservation area.*

17. Upon receipt of the 'Slow Down, Save Lives' banner from LCC Highways & Transport Road Safety to discuss and decide the most appropriate location for the banner.

It was resolved to offer the banner to Richard Durnings Primary School.

18. To provide an update on the loan of the Parbold SPID and consider the purchase of one for Hilldale

It was resolved to gain a timescale from Parbold Parish Council as to the availability of the SPID.

19. To receive an update on Polling Districts and Polling Places.

Cllr Whittington confirmed there will be no changes for Hilldale.

20. To receive an update on the Parish Boundary

Cllr Whittington provided an update on the parish boundary.

21. To discuss due diligence and best practice when choosing funding partners.

Standing orders were suspended for this item.

It was resolved that a general policy of due diligence and best practice is required and will be reported on at a future meeting.

22. To consider the revised complaints procedure (previously circulated) and resolve to approve the procedure.

It was resolved to approve the procedure.

23. To consider the revised publication scheme (previously circulated) and resolve to approve the scheme.

It was resolved to approve the publication scheme.

24. To consider participating in the Public Rights of Way Local Delivery Scheme for 2022/23 (e mail previously circulated)

It was resolve to apply for the funding.

25. To receive an update on progress in relation to the Annual Governance Accountability Return.

The Clerk reported she had received confirmation from the external auditor of the successful completion of the annual return, with no issues raised. The notice of conclusion will be displayed on noticeboards and the website.

26. To consider and approve the schedule of accounts for payment - approved.

27. Financial reports – to ratify accounts and authorise payments - approved.

There being no further business the meeting closed at 21.00

**Clerk: Trish Grimshaw**

**E mail: Clerk@hilldaleparishcouncil.com**

**Signed .....**

**G WARD, CHAIRMAN Dated .....**